

**EASTERN PLUMAS HEALTH CARE DISTRICT  
MEETING OF THE STANDING FINANCE COMMITTEE  
OF THE BOARD OF DIRECTORS  
MINUTES  
Thursday, March 24, 2022 at 8:30 a.m.**

**1. Call to Order**

Meeting was called to order at 8:36 a.m.

**2. Roll Call**

Present: Paul Swanson, M.D., Board Member; Augustine Corcoran, Board Member

Staff in attendance: Doug McCoy, CEO; Katherine Pairish, CFO; and Susan Horstmeyer, Executive Assistant.

**3. Consent Calendar**

The consent calendar and minutes were approved as submitted.

Motion: Director Cocoran, seconded by: Director Swanson.

**4. Board Comments**

None.

**5. Public Comments**

None.

**6. CFO Report**

**Summary**

This report will focus on the eight months ended February 28, 2022, compared to the eight months ended February 28, 2021. Eastern Plumas Health Care continues to do well.

**Revenues**

Total year-to-date Revenues were over last year by \$5,454,975. This is a 22% increase. Inpatient Revenues were over last year by \$1,955,032. Skilled Nursing Revenues were over last year by \$1,057,700. Outpatient Revenues were over last year by \$3,248,969 and Clinic Revenues were over last year by \$250,974. Total Expenses were over last year by \$3,059,585 or 16%.

**Expenses (Year-to-date through February 28, 2022)**

Salaries and Benefits: Combined Salaries and Benefits were over last year by \$1,014,277.

Professional Fees: Professional Fees over last year by \$493,172.

Repairs & Maintenance: Repairs & Maintenance were under last year by \$19,778.

Supplies: Supplies were over last year by \$624,693.

Purchased Services: Purchased Services were over last year by \$689,095.

Depreciation Expense: Depreciation Expense was under last year by \$135,785.

Other Expenses: Other expenses were over last year by \$203,957. These include training, travel, and dues and subscriptions.

**Revenue Cycle**

Gross Accounts Receivable as of February 28, 2022, was \$5.8 million. Gross Accounts Receivable days were 48. We budgeted 54 and best practice is 55.

Meeting of the Standing Finance Committee of Eastern Plumas Health Care  
**March 24, 2022 MINUTES - Continued**

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**Balance Sheet**

Total Assets increased by \$8,871,227, compared to February 28, 2021, or 33.06% (not including the funds received for CARES Act, Medicare Advance, and PPP). Total Cash increased by \$8,711,299, compared to February 28, 2021, or 65.68% (not including the funds received for CARES Act, Medicare Advance, and PPP).  
Total Cash

**Additional Information**

Included in year-to-date net profit of \$5,905,345 is \$3,033,556 for PPP forgiveness along with \$4,824,181 in IGT's. Days cash on hand on February 28, 2022, was 320. Without the CARES Act, Medicare Advance, and PPP funds, days cash on hand would be 245. February 28, 2021, days cash on hand was 127 without CARES, Medicare, and PPP.

**Discussion**

There will be two more IGT's coming in this fiscal year at 1.2 million. The Emergency Covid funding has been extended to July 31<sup>st</sup> 2022. We have 4.2 million to potentially claim by December 2022.

There were questions and discussion about how best to invest (CD's, Money Market, staff housing, and child care). Employee housing and child care are the top needs for recruiting and retention of employees. We are currently spending roughly \$4000 per month plus any contractual expenses for housing. The rental property on Rio Grande costs roughly \$1000 per month and is currently full with 3 staff members. The current Loyalton Clinic could be refurbished for housing and the unused land on the property might be an option for use.

Dr. Swanson commented that the Doctor's house on the Portola campus is a tremendous draw to bring in physicians for the ED. Some kind of studio cottage apartments would provide employees with privacy and their own space. Discussion took place regarding new construction versus modular or some kind of kit structure on our existing land.

We are still facing the potential seismic requirements for a new hospital, which would likely cost around 50 million. Doug will have more information on this topic in April after attending a meeting in Sacramento. We also have the potential to explore the 340B program as well as sponsoring foreign staff for their H1B Visa.

**7. Adjournment**

Meeting adjourned at 9:27 a.m.